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Preparing for SurveyWorks

Survey Coordinator Training

January 2020

Agenda for Today's Session



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- ✓ Objectives and Purpose
- ✓ What's New this Year
- ✓ Overview of the SurveyWorks Initiative
- ✓ Overview of Survey Administration
- ✓ Overview of Survey Results
- ✓ Next Steps for Survey Coordinators



Key Questions and Purpose

Today's Key Questions



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All survey coordinators will be able to answer and explain details regarding the following key questions:

- Why are we administering SurveyWorks?
- What are the survey topics?
- How are we going to administer the survey?
- What will the survey results look like?
- What can I do with the data I receive?

Purpose of SurveyWorks



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The SurveyWorks Stakeholder Survey Initiative is an effort to gather information that will help improve the quality of schools across Rhode Island. The surveys capture and assess information that helps educators understand and act upon what students, teachers, support professionals, administrators, and parents say about the climate, culture, and learning environments in their schools.



SurveyWorks Overview



About Panorama

- A team of 150 educators, software developers, designers, and researchers in Boston
- An exclusive focus on helping K-12 schools and districts use data to improve student outcomes
- Panorama works with 11 state agencies, 900 districts and 12,000 schools in 48 states supporting over 10 million students



What's New?



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Key Changes Made Last Year

- **Middle Schools with Grade 5:** If you are a middle school that goes from grade 5-8, your 5th graders can now take the Grs. 6-12 Student Survey version.

64. What grade are you in?

5 6 7 8 9 10 11 12

Clear

- **Unification:** There is one survey for all families to take. In the past we had a general family survey and a special education family survey.
- **Timeline:** All surveys will run during the same window: January 13 to March 31.
- **Eligibility:** Parents/Guardians with students in grades K-2 are invited to also participate in the survey if their child's school has a grade 3.
- **Accessibility:** Student and Family surveys are now available in Portuguese along with English and Spanish.

SurveyWorks Overview



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Why are we taking this survey?	To provide educators with formative feedback data to impact classroom practice and school improvement
Who will be taking the survey?	<ul style="list-style-type: none">• Grade 3-12 students• Teachers and Support Professionals• Parents/guardians of students in all Rhode Island public schools, including schools that begin at Pre-K and K and Out-of-District Placements• Building Administrators
What is the survey about?	SurveyWorks asks students, teachers, support professionals, administrators, and parents about their experiences in their schools.
When will the survey be administered?	All surveys will be administered from January 13 – March 31
Where will the survey be administered?	In schools and homes across Rhode Island with surveys taken online

Your Leadership Role as a Site Coordinator



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1. To share knowledge with staff about the SurveyWorks program: the purpose, the instruments, and next steps
2. To build excitement and help your schools lead a smooth survey administration
3. To help your school team use feedback as a tool for improving their practice

*Communicate questions and concerns to Peg Votta (surveyworks@ride.ri.gov) or
Panorama's support team (support+ride@panoramaed.com)*



The Survey Instruments

Research-Backed Instruments



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- Rhode Island will administer the Panorama Student Survey, Panorama Teacher/Staff Survey, Family Relationships Survey, and Building Administrator survey with some custom items developed by focus groups across Rhode Island.
- Surveys are developed by a research team at Harvard, led by Dr. Hunter Gehlbach and Dr. Karen Mapp.
- Each survey is tailored to the stakeholder group. The survey topics were selected by a broad cross-section of focus groups across Rhode Island, including teachers, school counselors, parents, and students.

Survey Content Development Process



- ❖ Panorama’s surveys were developed by Dr. Hunter Gehlbach, formerly of Harvard’s Graduate School of Education and currently at Johns Hopkins School of Education.
- ❖ The survey development process followed survey design best practices to ensure validity and reliability.

**Measure Twice, Cut Down Error:
A Process for Enhancing the Validity of Survey Scales**

Hunter Gehlbach and Maureen E. Brinkworth
Harvard Graduate School of Education

For years psychologists across many subfields have undertaken the formidable challenge of designing survey scales to assess attitudes, opinions, and behaviors. Correspondingly, scholars have written much to guide researchers in this undertaking. Yet, many new scales violate established best practices in survey design, suggesting the need for a new approach to designing surveys. This article presents 6 steps to facilitate the construction of questionnaire scales. Unlike previous processes, this one front loads input from other academics and potential respondents in the item-development and revision phase with the goal of achieving credibility across both populations. Specifically, the article describes how (a) a literature review and (b) focus group–interview data can be (c) synthesized into a comprehensive list to facilitate (d) the development of items. Next, survey designers can subject the items to (e) an expert review and (f) cognitive pretesting before executing a pilot test.

Panorama's Survey Topics



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The surveys are focused on important topics that students, teachers, staff, and families are equipped to provide feedback on, including:

Teachers (93 questions)	Support Professionals (87 questions)	Building Administrators (73 questions)
Professional Learning School Climate Resources School Leadership	Resources School Leadership Educating All Students Roles and Responsibilities	Professional Learning School Climate Leadership School Resources
Grade 3-5 Students (55 questions) Grade 6-12 Students (64 questions)	Parents/Guardians (45 questions)	
School Safety School Climate Rigorous Expectations Teacher-Student Relationships	School Safety School Climate Family Support Family Engagement	

Example Questions



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Perceptions of School

In this first section, please give us your opinions about this school in general so that we can better understand your experiences.

1. How excited are you about going to your classes?

Not at all
excited



Slightly excited



Somewhat excited



Quite excited



Extremely excited



Clear

2. How interesting do you find the things you learn in your classes?

Not at all
interesting



Slightly
interesting



Somewhat
interesting



Quite interesting



Extremely
interesting



Clear



Survey Administration

Key Administration Details



<p>When will surveys be taken?</p>	<ul style="list-style-type: none">• There is one survey window during which all surveys will occur: January 13 to March 31.• We encourage you to utilize a two week survey window to ensure surveys get completed but the survey window is open until the end of March and you can survey throughout it.
<p>Who will be taking surveys?</p>	<ul style="list-style-type: none">• Students in grades 3-12• All teachers and support professionals• Building Administrators• Parents/guardians of students in all Rhode Island public schools, including schools that begin at Pre-K and K and Out-of-District Placements• This year, all parents will use the same survey links. Parents will note if they are responding on behalf of a student with an IEP or not in Question 1 (below). <div data-bbox="1416 1196 2625 1566" data-label="Form"><p>1. Are you responding on behalf of a student with an IEP?</p><p>Yes <input type="radio"/> No <input type="radio"/></p><p>Clear</p></div>

Key Administration Details



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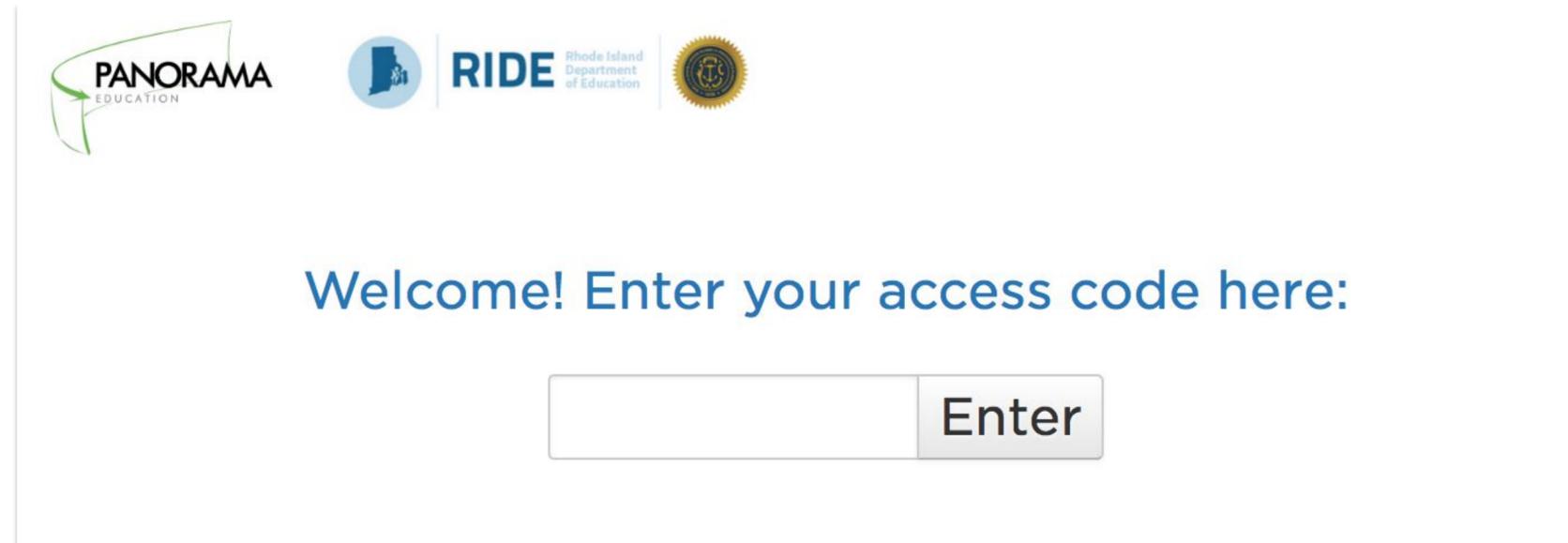
How will surveys be taken?

- All surveys are available online.
- Survey-takers may use desktops, laptops, netbooks, Chromebooks, tablets and/or mobile devices to access the survey.
- Student and Family surveys are available in **English, Spanish, and Portuguese.**
- Accommodations can be used to assist students with disabilities.

Online Survey Taking



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A screenshot of a web page for an online survey. At the top left is the PANORAMA EDUCATION logo. To its right are the RIDE Rhode Island Department of Education logo and a circular seal. The main text in the center reads "Welcome! Enter your access code here:". Below this text is a text input field followed by a button labeled "Enter".

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Welcome! Enter your access code here:

Enter

- Students, teachers, support professionals, families, and building administrators will go to:
<https://surveys.panoramaed.com/ride>
- Access codes are different by school site and by survey type

Online Survey Taking: Access Codes



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Welcome! Enter your access code here:

01234family Enter

Survey	Format	Example (Sample school code: "01234")
Students (Grades 3-5)	5-digit school code + "student35"	01234student35
Students (Grades 6-12)	5-digit school code + "student612"	01234student612
Teacher Survey	5-digit school code + "teacher"	01234teacher
Support Professional Survey	5-digit school code + "support"	01234support
Family Survey	5-digit school code + "family"	01234family
Building Administrator Survey	5-digit school code + "ba"	01234ba

Online Survey Taking



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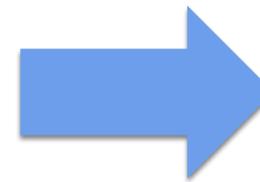


PANORAMA EDUCATION

STATE OF RHODE ISLAND

Welcome! Enter your access code here:

01234student35 Enter



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Panorama Client

Welcome! Click "Start Surveys" to begin.

STUDENT SCHOOL CLIMATE SURVEY (0/1 completed)

Start Surveys

Big Learners Elementary School

surveys.panoramaed.com/ride

Once the access code has been entered,
the respondent's appropriate school
name will appear

Frequently Asked Questions



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Q: How much time should we budget for student surveys?

- We recommend budgeting a full class period for surveys (30 mins for survey taking for students and teachers/support professionals).

Q: Are survey responses saved partway through the survey?

- Responses are only saved when the **blue submit button** is selected.

Q: I can't access a survey after I typed in the access code.

- Make sure all appropriate digits (including 0s) are entered and that access code is entered during the appropriate survey window (1/13-3/31 for all surveys).
- The case of the letters in an access code also matter; **01234TEACHER** will not work. **01234teacher** will work.

Q: What if someone submitted a survey or a browser crashed before surveys were completed?

- If the “Thank you” screen did not appear, the respondent should retake the survey.

For any questions during the survey window, reach out to support+ride@panoramaed.com with your school name and district name, and your question.

Frequently Asked Questions



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Q: Who is a “support professional”?

- Support Professionals are part of [RIDE’s Support Professional Evaluation framework](#).
- This includes the following roles:
 - School Nurse Teachers, Social Workers, School Psychologists, School Counselors, Speech Language Pathologists, Library Media Specialists, Reading Specialists/Consultants, Math Specialists/Consultants, ESL Specialists/Consultants, Instructional Leaders

Q: Should parents complete the family survey once per child/combination that they have?

- We encourage parents to complete a survey for each school that they have a child attending. This is so that we can be respectful of parents’ time.
- There are some circumstances where a different approach might make more sense:
- In the circumstance where a parent has two children in the same school with drastically different experiences, they may complete two surveys.
- In the circumstance where a parent has two children in the same school and one has an IEP, we’d encourage parents to submit two responses to capture the data on those different experiences.

For any questions during the survey window, reach out to support+ride@panoramaed.com with your school name and district name, and your question.

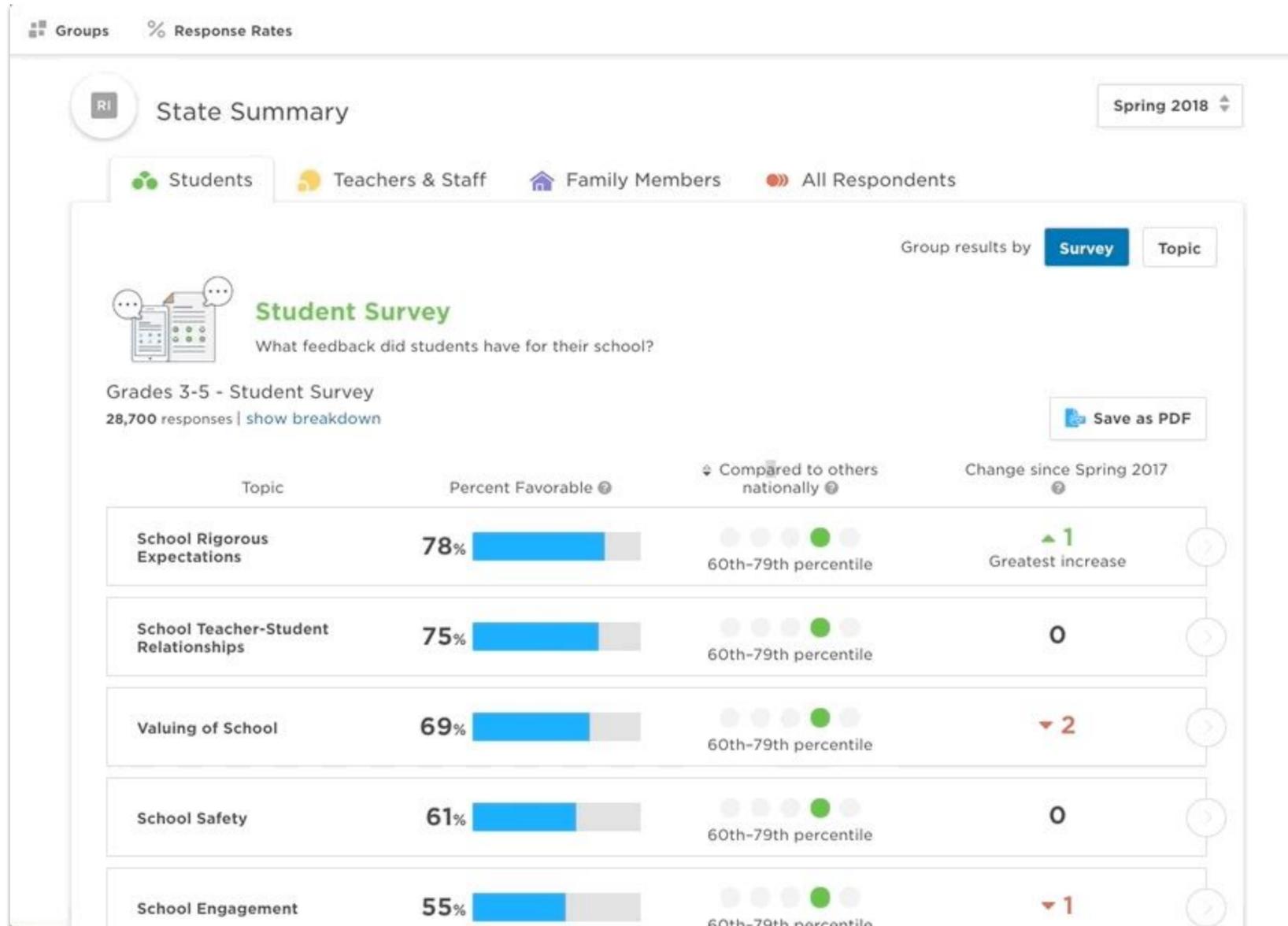


Overview of Survey Results

Survey Results



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- Results will be available in Late April / Early May
- Schools should use survey results for internal planning purposes and professional development
- If you have not yet explored previous years' survey data, visit surveyworks.ride.ri.gov

National Benchmarks



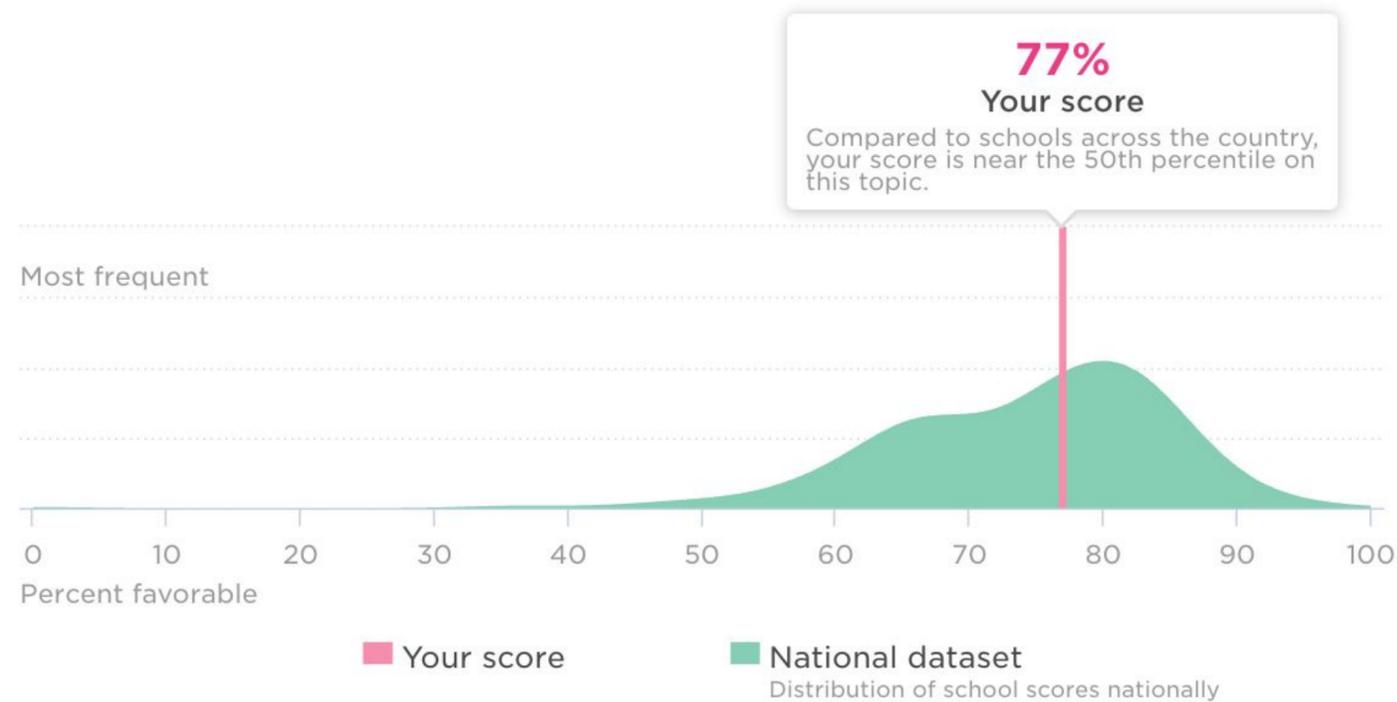
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Explore this topic with Benchmarks

See how your score on Student Engagement relates to others. By viewing where others most frequently scored, you can better put your results in context.

Your score vs. National



- With Benchmarks, you can put your results in context by seeing how others scored in your district and across Panorama's national data set.
- National Benchmarks are available for select topics from Panorama's survey content.

Survey Results and Playbook



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QUESTION ➤ On most days, how pleasant is your teacher's mood?	90% responded favorably	▲ 1 from Spring 2016
QUESTION ➤ How fair or unfair are the rules in this class?	91% responded favorably	▲ 0 from Spring 2016
QUESTION ➤ How often do students behave well in this class?	63% responded favorably	▲ 2 from Spring 2016

Browse personalized strategies for acting on feedback data.

Share strategies that have worked in the classroom.

PLAYBOOK Strategies for Improving Classroom Environment

Point Out Positive Actions in the Classroom Anne Claire Tejtel Nornhold 	Settle Disputes with Rock, Paper, Scissors Amanda Mitchell 	Improve the Mood with a Mood Thermometer Megan Jacobson
Make Classroom Expectations Realistic Sam Santos Thomas 	Visit Other Classrooms For Organization Insights Sam Santos Thomas 	Engage the Senses for a Pleasant Environment Anne Claire Tejtel Nornhold



Resources and Next Steps

Introduce SurveyWorks at Your School



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Key Questions:

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Next Steps



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1. Determine when your school will administer surveys to various stakeholders in your school community.
2. Stay up-to-date on information and resources at the [SurveyWorks Resource Center](#).
3. Be on the lookout for your school's unique survey access codes from RIDE@panoramaed.com the week of January 6th.

Questions? Contact Peg Votta ([401-222-8412](tel:401-222-8412)) or Panorama's support team (support+ride@panoramaed.com)



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Thank You

Questions?